

PROCESS MAP - COVID-19 RESOURCE PACK FOR SCHOOLS CHESHIRE WEST AND CHESTER

Child or staff member is unable to attend school because they have COVID-19 symptoms

- Anyone who develops symptoms of COVID-19, or whose household member develops symptoms, **should immediately self-isolate**
- They should not attend school and should follow the steps highlighted on **page 7** of the PHE NW COVID-19 Resource Pack for Schools
- In some circumstances, the school may decide, with the support of the Local Authority, to isolate the bubble/pod earlier than the national guidance would indicate prior to the outcome of the test result being known, as Test and Trace is still so early in its implementation.

Child or staff member develops coronavirus COVID-19 symptoms whilst at school

- If anyone becomes unwell with a new continuous cough, a high temperature or a loss of or change in their normal sense of taste or smell they must be **sent home as soon as possible**
- Follow the steps highlighted on **page 8** of the PHE NW COVID-19 Resource Pack for Schools
- In some circumstances, the school may decide, with the support of the Local Authority, to isolate the bubble/pod earlier than the national guidance would indicate prior to the outcome of the test result being known, as Test and Trace is still so early in its implementation.

Management of a confirmed case

- If a child who attends or staff member who works at an educational setting tests positive for COVID-19 then the school will be contacted by **a contact tracer**
- Follow the steps highlighted on **page 9** of the PHE NW COVID-19 Resource Pack for Schools

Further help and support: Department for Education (DfE)

- Phone: 0800 046 8687
- Email: dfE.CoronavirusHelpline@education.gov.uk
- Lines are open from 8am to 6pm, Monday to Friday, and 10am to 4pm at weekends.

Further help and support: Public Health England (PHE)

- Phone: 0344 225 0562
- Email: ICC.Northwest@phe.gov.uk
- Lines are open: 9am - 5pm Monday to Friday
- Out of Hours PHE phone: 0151 434 4819

Further help and support: Cheshire West and Chester Council

- School Relationship Team
- Email: School.RelationshipTeam@cheshirewestandchester.gov.uk