

INFECTIOUS DISEASES – AUTUMN TERM 2022

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual risk rating H / M / L	Further Action Required	
					YES	NO
Awareness of policies and procedures	Staff Pupils Others	Inadequate information	<ul style="list-style-type: none"> All staff, parents, governors, visitors and volunteers are aware of all relevant policies and procedures. All staff have access to all relevant guidance and legislation including, but not limited to, the following: <ul style="list-style-type: none"> The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (Prime/ RIDDOR) 2013 The Health Protection (Notification) Regulations 2010 Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' Guidelines for the public health management of scarlet fever outbreaks in schools, nurseries and other childcare settings Relevant staff receive necessary training that helps minimise the spread of infection, e.g. infection control The school keeps up-to-date with advice issued by, but not limited to, the following: <ul style="list-style-type: none"> DfE – NHS - Dept for Health & Social Care – PHE; local (CWAC) Health Protection; UK Health Security Agency (Cheshire and Merseyside) Staff are made aware of the school's infection control procedures in relation to infectious diseases via 	MED	Reminders sent to staff via Whats App, email and phone calls to Brandall Facilities Management- 6/12/22	✓

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			<p>email and contact school as soon as possible if they believe they have been exposed to an infectious disease.</p> <ul style="list-style-type: none"> Parents are made aware of the school's infection control procedures via email and website – they are informed that they must contact the school as soon as possible if they believe their child has been exposed to an infectious disease. Pupils are made aware of the need to tell a member of staff if they feel unwell. 			
Disruption to the running of the school in cases of local outbreak	Staff Pupils Others	Infection control	<ul style="list-style-type: none"> The school has an up-to-date Business Continuity Plan in place – the plan is reviewed as necessary. The school adheres to and keeps up-to-date with the latest local and national advice about school closures – advice is sought from the local HPT, PH or DfE helpline where required. Follow Government advice / instructions 	MED	12/22 to be reviewed/ updated	✓
Cleaning of school	Staff Pupils Others	Infection Control	<ul style="list-style-type: none"> All hard surfaces to be cleaned on a regular basis with bleach-based substance and then wiped clear, this will include <ul style="list-style-type: none"> ➤ All touch surfaces ➤ All door handles ➤ All tables and chairs used by staff and pupils ➤ Toilet flushes and regular cleaning of toilets. All classrooms to have spray disinfectant and where possible disposable cloths. If disposable cloths are not available use once and then put in wash. Regular cleaning of surfaces will reduce the risk of spreading infectious diseases. 	MED	Adapt current practice JH to liaise with Brandalls	✓

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Ventilation class/office	Pupils Staff	Infection control	<ul style="list-style-type: none"> Identify any poorly ventilated spaces - take steps to improve fresh air flow If the mechanical ventilation systems (e.g. in centre of school) is used to draw fresh air or extract air from a room these should be adjusted to increase the ventilation rate wherever possible Use of CO2 monitors to support good ventilation. Where appropriate open external windows, internal doors, external doors to improve natural ventilation If external doors are opened, ensure that they are not fire doors and are safe to do so. Ensure outside gates are locked. 	MED	Class teachers to ensure windows are open and exchange of air when room is empty.	✓
Poor hygiene practice	Staff Pupils Others	Ill Health	<ul style="list-style-type: none"> You should continue to ensure that children clean their hands regularly, this can be done with soap and water. Please note that hand sanitiser is less effective for bacterial infections. Staff and visitors are encouraged to wash their hands with soap and water. Sufficient amounts of soap and clean water and paper towels are supplied in all toilets and kitchen areas. Pupils are supervised by staff when washing their hands to ensure it is done correctly, where necessary. Pupils are discouraged from sharing cutlery, cups or food. 	MED		✓

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			<ul style="list-style-type: none"> All cutlery and cups are thoroughly cleaned before and after use. Cleaners to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. 			
Spread of infection	Staff Pupils Others	Lack of infection control	<ul style="list-style-type: none"> Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with guidance. Parents are informed not to bring their children to school or on the school premises if they show signs of being unwell and believe they have been exposed to an infectious disease. Staff and pupils do not return to school before the minimum recommended exclusion period (or the isolation period) has passed, in line with PH and medical guidance. Parents must notify school if their child has an impaired immune system or a medical condition that means they are vulnerable to infections. The school, in liaison with medical professionals where necessary, reviews the needs of pupils who are vulnerable. 	MED		✓
			<ul style="list-style-type: none"> Any additional provisions for pupils and staff who are vulnerable will be put in place agreed by the Headteacher, in liaison with the pupil's parents and class teacher, if necessary. E.g. wearing of a mask for a pregnant member of staff 			

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Classroom management	Pupils Staff	Infection control	<ul style="list-style-type: none"> • Outbreak management plans cover the possibility of reintroduction of restrictions on mixing for a temporary period in case of a local outbreak. • We will revert back to previous control measures from the Covid pandemic in the event of a local outbreak of an infectious disease ie logistics from March 2021 including staggered start / finishes and class bubble maintenance • Continue to use a cautious approach with arrangements. 	MED		✓
Assemblies and singing	Pupils Staff	Infection Control	<ul style="list-style-type: none"> • There are no restrictions in place for holding assemblies and singing in the school hall, unless an identified group/class/phase of children have had guidance from public health to not be involved in large group activities. 	L		✓
Playtime and using equipment	Pupils Staff	Infection Control	<ul style="list-style-type: none"> • Playtimes and groups can be reinstated into bubbles if restrictions are put in place regarding mixing, using and sharing play equipment unless stated by Public Health. Not currently required. • EYFS to minimise share play and encourage children to wash hands with soap and water before and after play. • Play equipment to be washed in bleach solution and then rinsed. 	MED		✓

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Lunchtimes	Pupils Staff	Infection Control	<ul style="list-style-type: none"> Lunchtime arrangements can revert back to previous restrictions if requested by public health. Tables must still be cleaned on a regular basis throughout dinner time activities, between different groups entering the hall. Contingency plan: We will revert back to previous control measures in the event of a local outbreak ie logistics from March2021- restricted groups in hall, pupils eating in classrooms. This is not currently required. 	MED		✓
Personal Protective Equipment Face Coverings	Pupils Staff Visitors Parents	Infection control	<ul style="list-style-type: none"> It is recommended that face masks could be worn by vulnerable people in enclosed and crowded spaces where you may come into contact with people you don't normally meet. HT will meet with staff who feel they are vulnerable to discuss how they may be supported. School will follow director of PH advice in cases of local outbreak of an infectious disease. School will put into place any actions / precautions advised by local HPT. 	MED		✓

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III Health	Staff Pupils Others	Symptoms	<ul style="list-style-type: none"> • Staff are informed of the symptoms of possible infectious diseases, e.g. a sore throat and high temperature and are kept up-to-date with national guidance about the signs, symptoms and transmission of prevalent infectious diseases. • Any pupil who displays symptoms of an infectious disease will have their parents called and be asked to be collected and parents will be asked to seek medical advice from a GP. • For pupils, the relevant member of staff calls for emergency assistance (JH) immediately if pupils' symptoms worsen. 	MED		✓

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			<ul style="list-style-type: none"> • Unwell pupils waiting to go home are kept in an area where they can be away from others but kept comfortable. • Areas used by unwell staff and pupils who need to go home are appropriately cleaned once vacated, using a bleach solution and care to be taken when cleaning all hard surfaces. Manufacturer's instructions to be followed and residue to be removed. • If unwell pupils and staff are waiting to go home, they are instructed to use different toilets to the rest of the school (disabled toilet by school main entrance) to minimise the spread of infection. • Pupils who display signs of an infection are taken home as soon as practicable, by parents – parents are advised to contact NHS 111 immediately or 999 if the child becomes seriously ill / their life is at risk. • Members of staff who display signs of infection are sent home immediately and are advised to contact NHS 111 immediately or call 999 if they become seriously ill or their life is at risk. • Any medication given to ease the unwell individual's symptoms, e.g. Paracetamol, is administered in accordance with the Administering Medications Policy. Parental consent must be sought. 			

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<p>Poor management of infectious diseases</p>	<p>Staff Pupils Others</p>	<p>Lack of infection control</p>	<ul style="list-style-type: none"> Staff are vigilant and report concerns about their own, a colleague's or pupil's symptoms to the Headteacher as soon as possible. 	<p>MED</p>		<p>✓</p>

			<ul style="list-style-type: none"> • The school is consistent in its approach to the management of suspected and confirmed cases of infectious diseases. • The school is informed by pupils' parents when pupils return to school after having an infectious disease –school informs relevant staff. • Staff inform the Headteacher when they plan to return to work after having an infectious disease. • JH and Brandalls monitor the cleaning standards across school and discusses any additional measures required with regards to managing the spread of any infectious disease. 			
Lack of communication	Staff Pupils Others	Unsafe Practices	<ul style="list-style-type: none"> • Office staff to complete register check, collating information on absent pupils. Phone calls home should be undertaken by 10am if there has been no parental notification of why a child is absent. • Staff report immediately to the Headteacher about cases of infectious diseases, even if they are unsure – <u>do not act independently</u>. • The Headteacher contacts the local HPT/ UKHSA or follows advice given from and discusses if any further action needs to be taken. • School puts into place any actions or precautions advised by their local HPT. • Schools keep staff and parents updated about changes to infection control procedures if necessary. 	MED		✓
Admitting children into school	Pupils Staff	Infection Control	<ul style="list-style-type: none"> • In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending your school, we can take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect pupils and staff from possible contact with infectious disease. 	MED		✓

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			<ul style="list-style-type: none"> Decision needs to be considered in light of all the circumstances and current PH advice. 			
Admitting people into school	Pupils Staff	Infection control	<ul style="list-style-type: none"> Pupils, staff and visitors without symptoms of infectious diseases and that are well enough to be in school can be in school. 	Low		✓
Staff CEV	Staff	Infection control	<ul style="list-style-type: none"> CEV people are not advised to shield but may wish to take extra precautions to protect themselves and follow the practical steps set out in guidance to minimise the risk of exposure to infectious diseases. 	MED		✓
			<ul style="list-style-type: none"> The school will follow DHSC updated guidance 			
Educational visits	Pupils Staff	Financial risk	<ul style="list-style-type: none"> If booking new visits, ensure that the school have adequate financial protection in place The school should have a contingency plan in place to account for any changes in the government travel list Full risk assessments (EVOLVE) must be completed. 	MED	Trips booked in consultation with JH YM to check that school has adequate financial protection	✓
Out of school clubs Parents attendance	Pupils Parents Staff Others	Infection Control	<ul style="list-style-type: none"> Ensure up to date contact information is available in the event of an emergency. 	MED	Office to ensure 3 contacts	✓